



The City of

San Angelo, Texas

P.O. Box 1751 • Zip 76902

**REGULAR MEETING MINUTES OF THE
SAN ANGELO METROPOLITAN PLANNING ORGANIZATION
Wednesday, September 3rd, 2008 10:00 a.m.
4502 Knickerbocker Road, TxDOT Assembly Room**

I. Call to Order.

Meeting called to order at 10:05 a.m. by Chairman Pro Tem, Walter McCullough.

Voting members present:

Mike Brown, Judge, Tom Green County
Walter McCullough, District Engineer, TxDOT
John DeWitt, Director of Transportation Planning and Development, TxDOT
Jeffrey Sutton, Executive Director, Concho Valley Council of Governments
Richard Easingwood, Commissioner, Tom Green County
J. Shawn Lewis, Director of Planning and Development Services, City of San Angelo
Ricky Dickson, Director of Operations, City of San Angelo
Luis Elguezabal, Airport Director, City of San Angelo

Members not in attendance:

J.W. Lown, Chairperson; Mayor, City of San Angelo
Harold Dominguez, City Manager, City of San Angelo
Phil Neighbors, President, Chamber of Commerce

Interested parties in attendance:

Donald Peterson, TxDOT	Mary Lumsdon, Goodfellow
Gary Enos, TxDOT	Rick Ogan
Diane Lann, TxDOT	Pat Bales, TPWD
Tommy Robinson, TxDOT	Kurt Kemp, TPWD
Delma Childress, TxDOT	Matt Kilpatrick, TPWD
Robert Stephens, CVTD	Charles Powell
Bill Cullins, ASU	
September Summers, Shannon Health & Wellness	
Shayla Grelle, Shannon Health & Wellness	
Karen Wells, Shannon Health & Wellness	
Roy Williams, Texas Pacifico Railroad	
Cheryl deCordova, Drew Darby's office	

MPO Staff in attendance:

E'Lisa Smetana, Transportation Planning Coordinator/MPO Director
Rachel Campos, Transportation Planner

II. Solicitation of Public Comment.

There was none.

III. Consideration of Approval of the Minutes for the August 18, 2008 MPO Policy Board Meeting.

Minutes will be presented at next MPO meeting.

IV. Discussion and Consideration of Approval of the TxDOT/MPO/City of San Angelo Planning Contract.

Mr. McCullough combined Items IV and V to be discussed at the same time.

Ms. Smetana stated that the Planning Contract is a requirement by TxDOT to have in place for all the MPOs across the state. It involves the Metropolitan Planning Organization, the City of San Angelo as the fiscal agent and TxDOT. The current contract in place was done in 1998. They are usually done on the Transportation Bill cycle but the Bill was delayed two years. The 1998 contract is in effect until the new contract is signed.

Ms. Smetana noted the main changes. The fiscal agent is now included in the contract. The 1998 contract is just between the MPO and TxDOT. In the proposed contract, the word Committee was replaced with Board. Also, the standard contract states that the MPO Policy Committee will have sole responsibility to hire, supervise, evaluate and terminate the Transportation Planning Director. The proposed contract was changed to say that it will be a joint responsibility with the City of San Angelo as it relates to the City's Employee Handbook and the Policy Board as it relates to work product.

Items were combined and motion was made under Item V.

V. Discussion and Consideration of Approval of the Memorandum of Understanding between the San Angelo MPO and the City of San Angelo.

Ms. Smetana stated that the MOU breaks down what the responsibilities are for the City and the MPO. She stated this is the first draft of the MOU. It defines the fiscal, personnel and property management roles and responsibilities. The document was created from scratch but the City of Abilene's MOU was looked at as to what they have in place. The term of the document will be automatically renewed each year.

Ms. Smetana went through each of the Articles within the MOU to describe the roles and responsibilities of the City and the MPO. She stated that with the adoption of the MOU, the City Employee Handbook would be adopted as well.

The indirect cost dropped down from 10.217% in FY 2004 to 9.071%. This is the cost that goes to the City for services that are provided.

Ms. Smetana stated that Jeff Betty was to help present but had a last minute conflict and was unable to attend.

Ms. Smetana stated that with this being a draft version it could be brought before the Board again so there would be time to review. Mr. McCullough asked if there were any comments from the Board. Mr. Lewis asked what was the significance of the year 2012. Ms. Smetana responded that the Planning Contract was a boiler plate document and this date was established by TxDOT.

Mr. McCullough asked if the items could be tabled and be brought back in October after a workshop could be held between TxDOT and City staff. Also, he asked if the current contract has expired and Ms. Smetana responded that the current one remains in effect until a new one is signed. Of the twenty-five MPOs, there are only five that do not have the current contract signed. Ms. Smetana stated that after the Board approves this contract, it will go before City Council for signatures.

Motion to table the TxDOT/MPO/City of San Angelo Planning Contract and the Memorandum of Understanding between the San Angelo MPO and the City of San Angelo made by Jeffrey Sutton, seconded by Ricky Dickson and carried unanimously.

VI. Presentation on the following Transportation Items:

Update on the Texas Pacifico Transportation LTD Railroad:

Mr. McCullough introduced Mr. Roy Williams from the Texas Pacifico Railroad. Mr. Williams gave background on the railroad in this area. There are sixty one railroad crossings in San Angelo. Mr. Williams gave a number to call in problems with the railroad. Further discussion followed.

Regional Cycling Update and Move San Angelo:

Mr. Bill Cullins and Ms. September Summers presented a regional cycling update and information regarding Move San Angelo. They presented information on what cycling is, why there has been a growth in cycling and the demographics of cycling. They also talked about some of the more popular places to cycle in San Angelo. In conclusion, they showed the importance of the Bicycle and Pedestrian Plan and the reasons why it should be implemented. Information was also given as to the purpose and goals of Move San Angelo.

VII. Discussion and Consideration of Approval of the Traffic Accident Report.

Ms. Smetana presented the Top Accident Locations from 2003 to 2007. A map was also given to show the locations of the accidents. A significant amount of accidents have been located on Sherwood Way. Ms. Smetana went through some of the locations showing how improvements were made that allowed some of them to come off the list. It was asked that contributing factors also be presented in the future.

Motion to approve the Traffic Accident Report made by Mr. Sutton, seconded by Mr. Dewitt and carried unanimously.

VIII. Announcements and/or Suggestions of Future Agenda Items.

- MPO Letter on the FHWA Notice of Rescission of Federal-Aid Apportionments
- Update on the Wayfinding Committee
- FY 2008-2011 TIP Amendment (Safe Routes to School/Transit/Rescissions)
- Access Management Corridor Study – TTI
- Safe Routes to School Advance Funding Agreement
- Travel Demand Model
- Thoroughfare Plan Update
- Multimodal Freight
- Concho Street Proposal
- MOU – MPO/City
- Wayfinding Guidelines and Principles

IX. Adjournment of Policy Board Meeting.

Meeting adjourned at 11:33 a.m.

Mayor, Joseph W. Lown
Chairman